

Everglades Elementary School Title I, Part A Parent and Family Engagement Plan 2018-2019

I, **Tracy Downing**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlines in section 1116 of the Every Student Succeeds Act (ESSA);
- Involve parents and family members of children served in Title I, Part A schools in decisions about how Title I, Part A funds reserved for family engagement are spent;
- Jointly develop/revise with parents and family members a written parent and family engagement policy and distribute it to parents and family members of participating children and make available the parent and family engagement plan to the local community;
- Involve parents and family, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement policy;
- If the plan for Title I, Part A, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent and family member an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who has not met applicable state certification and licensure standards; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

1. FAMILY ENGAGEMENT

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for family engagement will be used.

The SAC and Family Engagement Committee will be responsible for planning, review and improvement of the Title 1 program. SAC faculty members will be elected by their peers. The principal will choose one grade level representative to serve on the Family Engagement Committee. An open invitation will be sent out to parents encouraging participation. Parents will receive ConnectEd, newsletter, and Facebook invitations for all activities, meetings, and activities. All communication will be sent in dual languages to increase parent participation. Translation services will be provided at all SAC and Family Engagement meetings. The parents' input will be documented in the minutes for each meeting.

2. COORDINATION AND INTEGRATION

Describe how the school will coordinate and integrate family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Program	Coordination
APTT(Academic Parent Teacher Teams)	APTT funds will be distributed evenly between grade levels to purchase necessary supplies to conduct these quarterly meetings. The APTT meetings are designed to keep parents informed on what skills the students are working on given them take home activities that parents can use to help students at home. Each grade level will host 3 meetings a year. (Beginning, Middle, and End of Year) to discuss data based on skill assessments.

3. ANNUAL PARENT MEETING

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
PTO (Parent Teacher Organization)/Title 1 Meet and Greet	Principal	September-October 2018	Survey; Sign in Sheet

4. FLEXIBLE PARENT MEETINGS

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to family engagement.

Everglades Elementary will make every attempt to have meetings and activities at flexible times during the evening as well as make an attempt to have some activities during the day. We will be using a survey to seek parental input on which times meet the needs of the majority of our stakeholders. Currently, we hold APTT meetings in the morning, award ceremonies during the day, and family engagement activities in the evenings. Based on surveys, this may change as the year progresses.

5. BUILDING CAPACITY

Describe how the school will implement activities that will build the capacity for strong family engagement, in order to ensure effective engagement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement. Also, describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for family engagement activities.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
APTT-support children's academic goals by linking home and school learning	Administration, teachers, instructional coach, parents	increased scores in in Math and ELA	September 2018-May 2019	Parental surveys, assessment data in classrooms and state mandated
PTO- family engagement activities that provide educational resources to parents and students	Administration, instructional coach	Increased scores in Math and ELA	September 2018-May 2019	Parental surveys, assessment data in classrooms and state mandated

6. STAFF TRAINING

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Academic Teacher Teams-support new and support staff in effective ways to communicate with parents and bring them in to the classrooms	Administration, instructional coach, district personnel, teachers	increased scores in in Math and ELA	August 2018	Teachers survey, parent survey
Academic Committees-discussing strategies and activities that will enhance classroom instruction and facilitate communication with parents to help students at home.	Administration, instructional coach, teachers	increased scores in in Math and ELA	Monthly meetings from August 2018-May 2019	Teacher survey, parent survey, classroom data

7. OTHER ACTIVITIES

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children.

The PTO will sponsor more academic activities in Math, Science, and Reading throughout the school year. Examples are the school Book Fair, FSA review and how to help your students. In addition, a Science Fair may be planned as support for Science FCAT.

8. COMMUNICATION

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan under is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency.

The school will send home classroom newsletters; agendas; marquee, "Connect Ed", invitations, Okeechobee News; google calendar; Facebook; Remind 101; weekly Monday Memos, and Class Dojo. In addition, our quarterly APTT meetings will keep parents up to date on learning goals for their child compared to the rest of the class. The committee

will meet quarterly and will include parents, as well as our PTO will meet and will review the Parent Involvement plan as it stands at that time and discuss any upcoming events that parents need to be aware of. After each event the parents will be asked to fill out a survey and the committee will take into consideration the comments on the survey

9. ACCESSIBILITY

Describe how the school will provide full opportunities for participation in family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

The school will send home classroom newsletters; agendas; marquee, "Connect Ed", invitations, Okeechobee News; google calendar; Facebook; Remind 101; weekly Monday Memos, and Class Dojo. In addition, our quarterly APTT meetings will keep parents up to date on learning goals for their child compared to the rest of the class. During APTT and all after-school/evening activities translators will be available to support families who need assistance. In addition, our migrant advocate will reach out through phone calls and home visits to try and facilitate support the parents in attending various activities or programs.

10. EVIDENCE OF PARENT AND FAMILY INPUT IN THE DEVELOPMENT OF THE PLAN

Upload Parent-School Compact to your school PI Folder. [EES PI Folder](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact to your school PI Folder. [EES PI Folder](#)

- ★ **Note:** As a component of the school-level family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Title 1 Annual Meeting-inform parents of important mandates that they need to know and	1	46	Improve state assessment data

understand as well as share school data			
APTT Meetings-support parents with hands-on activities to do at home with students for foundational math and reading skills	3	531	Improve state assessment data
Grade Level Meetings-orient parents to the curriculum and standards within each grade level	1	12	Improve state assessment data
Footsteps to Brilliance-a literacy program that connects learning through mobile devices and activities	1	5	Improve state assessment data

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
PLC Meetings	14	48	Improve state assessment data

Barriers

Describe the barriers that hindered participation by parents during the previous school year in family engagement

activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
transportation	Try to coordinate with neighbors, churches, friends to car pool to events